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6-30-1966

# The University of Tennessee Library Annual Report 1965-66

University of Tennessee Libraries

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THE UNIVERSITY OF TENNESSEE LIBRARY

Annual Report

June 30 1966

William H. Jesse, Director of Libraries

Additional levels in this library installation are sorely needed for housing books and library materials, for carrells, studies, and seminar space for the graduate programs, and for the microprint and copying equipment which is becoming so necessary. We urge that every consideration be given to provision in the initial unit of as much space in addition to the above described levels as can be realized within monetary boundaries. In any event, we request a freely expansible building.

In summary, then, we are requesting a minimum of one million dollars for library quarters to serve the College of Engineering and the physical and natural sciences departments. Inclusion of Biological Sciences, which would be logical and highly desirable, will require more money.

\* \* \* \* \*

Work on the plans for the new separate undergraduate library, begun in 1964, continued. G. M. Abel, Assistant Librarian and chief liaison between the architects and the Development Office, the director, associate director, undergraduate librarian, and others worked with Mr. Gaskill of the architectural firm Yeates and Gaskill in review and revision, if called for, of sketches and design. Yeates and Gaskill also designed the Martin branch library, and the Knoxville librarians were on call to assist in the revision and review of plans and sketches for the Martin branch. Miss Eleanor Goehring, Reference Librarian, joined the group mentioned above to advise, upon their request, the planners for the proposed Nashville Center, which is to provide extensive library service.

This seems an opportune time to express appreciation to the fine architects who have done such excellent work for us: Ben McMurry, Jr., of Barber and McMurry in Knoxville, for the Kefauver Wing; William H. Gaskill of Yeates and Gaskill, Memphis, for the Martin branch library and design of the soon-to-be-begun undergraduate library, which promises to produce an outstanding library structure.

### The Kefauver Wing

On June 28 of this year the Estes Kefauver Memorial Library was dedicated, approximately fourteen months after Governor Frank Clement signed a Miscellaneous Appropriations bill providing \$125,000 to construct and equip a wing on the UT Library for the Estes Kefauver papers, given in 1964 to the University by Mrs. Kefauver, through the Estes Kefauver Memorial Foundation. A gem of architectural skill, the wing is a handsome, dignified memorial and, at the same time, an excellent work place for historians and scholars. Every inch of space was used to the best effect with no sacrifice of beauty to utility, or vice versa. The dedication ceremonies were attended by noted political and educational leaders, the Kefauver family, friends and colleagues of the Senator. Senator Henry M. Jackson gave the address, and Governor Clement, as Chairman of the Board of Trustees of the University, accepted the building. The Kefauver collection is considered the University of Tennessee's most valuable source material in the areas of history, government, and political science, a treasure for which we are most grateful.

### Use of the Library

State-wide library use increased 10.5 per cent above last year. In Knoxville, where enrollment went up 8.2 per cent, the total increase in book circulation for the Main Library and branches was 13.6 per cent. Reference questions rose 19.3 per cent; Interlibrary loan transactions went up 19.7 per cent for volumes lent and 19.2 per cent for those borrowed. The greatest circulation increase was noted in Documents where use rose 33 per cent. Memphis and Martin reported increases of 4 per cent and 6 per cent respectively.

### Technical Processes

The Acquisitions Department, in its busiest year ever, handled book, periodical and binding funds of \$487,940. 640 new titles were added to the periodical subscriptions list, making a total of 6,110 periodicals (not including duplicate issues) received by the University of Tennessee's Knoxville libraries. Outstanding and significant additions to the collection are appended.

The Processing Department, which catalogs, classifies, and prepares the materials for use, added 50,245 volumes to the Knoxville collection, nearly 5,000 more than was added last year, representing a great effort for

this department, working as it was with a limited staff, since one of its professional positions was unfilled for the year. Catalogers are in short supply nationally, and the University of Tennessee is fortunate indeed to have a nucleus of dedicated and competent catalogers who each year turn out a tremendous amount of work. The annual number of volumes one cataloger can process has been estimated by time and work experts at 4,000 a year, so it is evident that the seven who added 50,245 volumes last year are highly effective workers deserving of praise and appreciation.

### Gifts

Dr. John C. Hodges, coordinator between the Development Council and the library, has brought the Library Development Program to a major factor in library support. Last year the Program received gifts of \$88,191 and 4,500 books. New endowment funds for the year totaled \$75,156. Since its inauguration in 1959, the Library Development Program has been responsible for gifts of 36,530 books and \$239,928 for the purchase of books. Dr. Hodges, Professor Emeritus and former Chairman of the English Department, works untiringly to make this library equal to the finest in the country. None of the donations he is responsible for can be any greater than his own--that of his time, energy, and devotion to the cause of the University of Tennessee and its library. He is an inspiration and a challenge to us all, and we take this opportunity to thank him most gratefully.

Among outstanding gifts to the Special Collections Library, where treasures of historical, social, and literary merit can be preserved and serviced, are:

- Gordon Aronhime. Autograph book of notable persons.
- Major General Percy Pope Bishop. Memoirs (3 vols.), 1898-1941.
- J. W. Boulton. Dunlap family papers, 1876-1881.
- Ira N. Chiles. Lynn family records, 1812-1868.
- Mr. and Mrs. Hector Coffin. Notes for life of Charles Coffin (1775-1853), president of East Tennessee College, 1826-1832.
- Letter of resignation to the Trustees, October 20, 1832.
- Richard Beale Davis. Typescript manuscript for the prize-winning Intellectual Life in Jefferson's Virginia, 1790-1830.
- Robert Drake. Manuscript of Amazing Grace, 1965.
- Lawrence Edwards. Speedwell manuscripts.
- Leon A. Gouffon. Records of Staub's Theatre, 1907-1912. 7 vols.
- R. L. Goulding. Letters of William R. B. Hackley, 1863-1866.
- Gray Cemetery records, 1851-1867

- Mrs. Walter Howard. Battle of Horse Shoe Bend, with map, 1814.  
 Mrs. Elizabeth Kelly. Unpublished history of the Rhea Springs,  
 Rhea County, community. Xerox copy.  
 Harry Harrison Kroll. Manuscript of Riders in the Night.  
 Frederick Maloof. Signed documents by William Blount (1787).  
 Andrew Jackson (1801), and Sam Houston (1827).  
 DeWolfe Miller. Unpublished manuscript of Melungeons: the Vanishing  
 Colony of Newman's Ridge.  
 Dorothy Ryan. Letters from Eudora Welty, Gilbert Highet, John Mason  
 Brown, Hodding Carter, and Emerson Greenway, 1963-1964.  
 Maynard G. Sayles. Diary of Maynard E. Sayles during the Spanish  
 American War in the Phillippines, 1898-1899. 2 vols.  
 Fred G. Wolfe. Autographs of notable persons. 2 vols.

### Staff Activities

Travel for observation and information:--Olive Branch, Acquisitions Librarian, and G. M. Abel, Assistant Librarian, inspected the automated book-ordering processes at Joint University Libraries in Nashville. Helen Hier, Undergraduate Reference Librarian, attended a workshop on personnel utilization at Emory University in Atlanta; Aubrey Mitchell, Agricultural Librarian, a conference on development of leadership skills at Peabody Library School, Nashville; Mary Frances Crawford, Assistant Reference Librarian, a workshop sponsored by the Home Economics Association in Nashville; John Dobson, Special Collections Librarian, Seminar on Archival Management at the Tennessee State Library in Nashville.

G. M. Abel attended an institute studying the changing environment for library services in metropolitan areas, held in Allerton Park at the University of Illinois. Robert Harrison, in charge of library properties, attended annual meetings of the Kentucky Microfilm Association in Lexington and the National Microfilm Association Washington, D. C. David Kirk, Stacks Supervisor, went to Atlanta for the Institute on System Planning for Library Automation; G. M. Abel, LaNelle Vandiver, Paul Trentham, Norman Watkins and David Kirk attended the Machine Records Conference in Gatlinburg.

Attendance at associational meetings and representation of UT:--Ruth Ringo, Olive Branch, Eleanor Goehring, and LaNelle Vandiver to the annual summer conference of the American Library Association in New York City; G. M. Abel to the Association of Southeastern Research Librarians at Jekyll Island, Georgia, and the Midwinter meeting of the American Library Association in Chicago, which included the annual meeting of the Association of Research Libraries; Tom Rogero, Engineering Librarian, to the annual conference of the Special Libraries Association in Minneapolis. Mary Jane Sharp, Cataloger, represented the University of Tennessee at the ceremonies observing the accessioning of Joint University Libraries' millionth volume.

Advisory assistance:-- Olive Branch inspected the book collection at Morristown College and made a written report of her findings, at the request of the President of the school. Helen Hier, at the request of the Committee on Grants of the Association of College and Research Libraries, visited Southern Missionary College in Collegedale, Tennessee, to advise on the strengthening of the reference collection. G. M. Abel was a member of the Visiting Committee of the Southern Association of Colleges and Schools at Tarleton College, Stephenville, Texas, and advised Union College in Barbourville, Kentucky, on their library building plans.

Other activities:--Tom Rogero edited the most recent volume of library lectures, which contained Lectures 16, 17, and 18.

Lecture No. 18 was given by Dr. Stephen A. McCarthy, Director of Libraries at Cornell, on March 28.

John Dobson, for the fourth consecutive year, edited the Tennessee Librarian, the quarterly publication of the Tennessee Library Association. Don Jett, Science Librarian, again served as business manager.

The Library Staff Endowment Fund for the purchase of library books rose to \$2,122.

The Mary E. Baker Library School Scholarship of \$1,000 was raised by the entire staff and awarded to Carol Monroe, Undergraduate Library Assistant.

## APPENDIX

I. Statistical Tables      II. Notable Acquisitions

III. Request for Biennium  
1967/1969



## STATISTICS FOR 1965/66

## CATALOGED MATERIALS

Books

## KNOXVILLE DIVISION

Main Library.....	530,048
(Undergraduate 48,114; Special Collections 11,297)	
Agriculture Library.....	22,724
Agriculture Experiment Station Library.....	23,073
Biology Library.....	18,913
Business Administration Library.....	14,159
Education Library.....	24,867
Engineering Library.....	22,964
Law Library.....	70,781
Music Library.....	4,623
Science Library.....	39,882
	772,034
EXTENSION DIVISION.....	17,344
MARTIN DIVISION.....	46,161
MEMPHIS DIVISION.....	68,126
	903,665

Manuscripts

Special Collections, in Main Library.....	411,014
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Microforms

Knoxville.....	48,921
Martin.....	758
Memphis.....	105

Recordings

Extension.....	154
Martin.....	760

## OTHER MATERIALS--Knoxville

Congressional hearings.....	17,659
Congressional bills.....	67 linear feet
Other government materials.....	866 linear feet
Maps.....	50,000
Newspapers	
Storage boxes containing unbound issues.....	569
Portfolios containing unbound issues.....	20
Telephone directories.....	232
College catalogs.....	805
Books not cataloged.....	5,160

## CATALOGING

Library	Vols. in Library 6/30/65	Volumes Added 1965/66	Trans- ferred to	Trans- ferred from	With- drawn	Total Volumes 6/30/66
General Collection	447,012	27,870	95	3,726	614	470,637
Undergraduate	41,776	6,415	8	10	75	48,114
Special Collections	10,770	450	84	7	--	11,297
Agriculture	20,638	1,861	237	-	12	22,724
Agric. Exp. Station	22,776	314	--	1	16	23,073
Biology	17,636	1,185	95	-	3	18,913
Business Adm.	12,164	2,085	29	10	109	14,159
Education	23,418	2,378	17	787	159	24,867
Engineering	21,424	1,810	7	49	228	22,964
Law	67,924	2,834	26	--	3	70,781
Music	-----	634	3,990	1	--	4,623
Science	37,520	2,409	4	1	50	39,882
Knoxville Totals	723,058	50,245	---	---	1,269	772,034
Extension Division	13,508	3,894	---	---	58	17,344
Martin Division	42,094	4,232	---	---	165	46,161
Memphis Division	64,173	4,011	---	---	58	68,126
GRAND TOTALS	842,833	62,382	---	---	1,550	903,665

## CIRCULATION

	Personal	Reserve	Interlibrary Loans		Totals
			Lent	Borrowed	
Knoxville					
Main Library					
Circulation	123,145	-----	5,954	-----	129,099
Reference	-----	-----	-----	1,486	1,486
Undergraduate	63,954	90,591	-----	-----	154,545
Special Collections	2,463	-----	-----	-----	2,463
Documents	1,484	-----	-----	-----	1,484
MAIN LIBRARY TOTALS	191,046	90,591	5,954	1,486	289,077
Agriculture Library	11,781	2,547	339	-----	14,667
Biology Library	11,741	1,196	486	3	13,426
Business Adm. Library	9,206	18,438	386	31	28,061
Education Library	27,919	22,117	70	-----	50,106
Engineering Library	8,969	3,496	385	12	12,862
Science Library	12,828	5,183	502	78	18,591
KNOXVILLE TOTALS	273,490	143,568	8,122	1,610	426,790
Martin	20,574	15,207	1	50	35,832
Memphis	144,581	13,033	1,857	807	160,278
GRAND TOTALS	438,645	171,808	9,980	2,467	622,900

State-Wide Circulation of Library Books  
1961/62-1965/66

	1961/62	1962/63	1963/64	1964/65	1965/66
Knoxville	323,742	323,131	330,182	375,418	426,790
Martin	26,862	34,721	35,861	33,749	35,832
Memphis	79,216	134,246	125,467	154,079	160,278
Totals	429,820	492,098	491,510	563,246	622,900

## REFERENCE

	Questions Answered
Knoxville	
Main	
Reference.....	6,998
Undergraduate.....	6,780
Documents.....	310
Special Collections.....	147
Agriculture Library.....	727
Biology Library.....	758
Business Adm. Library.....	893
Engineering Library.....	405
Science Library.....	767
KNOXVILLE TOTALS	17,785
Memphis.....	6,590
GRAND TOTALS	24,375

## MISCELLANEOUS INFORMATION

	Knoxville	Memphis	Martin	Extension	Totals
Periodicals received	6,110	1,414	592	135	8,251
Newspapers received	55	3	17	11	86
Personnel					
Professional libns.	33	7	5	3	48
Nonprofessionals	78	8	8.5	2	96.5
Total	111	15	13.5	5	144.5
Hours of student assistance	33,940	5,280	1,944	960	42,124
Money rec'd from fines	\$13,828				\$13,828
Money rec'd for lost books	877				877

## EXPENDITURES

Item	Knoxville	Memphis	Martin	Extension	Totals
Personal Services					
Staff	\$437,050	\$69,448	\$55,574	\$26,858	\$588,930
Student	<u>33,940</u>	<u>5,280</u>	<u>1,458</u>	<u>2,932</u>	<u>43,610</u>
TOTALS	\$470,990	\$74,728	\$57,032	\$29,790	\$632,540
Books, etc.					
Books	357,318	13,845	25,765	19,531	416,459
Periodicals	90,584	39,607	8,540	1,590	140,321
Pkg. Lib. Mat.	<u>-----</u>	<u>-----</u>	<u>-----</u>	<u>61</u>	<u>61</u>
TOTALS	447,902	53,452	34,305	21,182	556,841
Binding	<u>40,038</u>	<u>5,838</u>	<u>4,558</u>	<u>1,857</u>	<u>52,291</u>
TOTAL BOOKS, ETC., BINDING	487,940	59,290	38,863	23,039	609,132
Other Operating					
Equipment	16,720	2,513	3,380	2,504	25,117
Supplies	11,251	4,386	1,558	1,778	18,973
Telephone	5,241	53	228	835	6,357
Postage, exp.	3,210	473	217	337	4,237
Travel	3,544	1,161	153	1,050	5,908
Maint., repair	1,703	989	155	83	2,930
Other	<u>413</u>	<u>5,660</u>	<u>86</u>	<u>--</u>	<u>6,159</u>
TOTALS	42,082	15,235	5,777	6,587	69,681
GRAND TOTALS	1,001,012	149,253	101,672	59,416	1,311,353

Total institutional expenditures for educational and general. . . \$34,267,697.51

Per cent spent by library. . . 3.82

## NOTABLE ACQUISITIONS 1965/66

- Baker, Charles Henry Collins. Lely and the Stuart portrait painters... London. 1912. 2 volumes.
- Bannister, Henry Marriott. Monumenti vaticani di paleografia musicale latina... Editi a cura della biblioteca vaticana. Lipsia. 1813. v.2.
- Berlin. Staatliche Museen. Kupferstichkabinett... Die niederländischen meister... Frankfurt am Main. 1931. 2 volumes.
- Blondel, Jacques François. Cours d'architecture, au Traité de la décoration... Paris. 1771-77. 6 volumes and atlas (3 volumes).
- Bradbury, John. Travels in the interior of America, in the years 1809, 1810, and 1811... Liverpool. 1817.
- British Museum. Department of prints and drawings. Franks bequest. Catalogue of British and American book plates. London. 1903-04.
- Columbia University Libraries. Avery Architectural Library. Avery index to architectural periodicals. Boston, G. K. Hall. 1963. 12 volumes.
- Columbia University Libraries. Psychology Library. Subject index to psychological abstracts. 1927-1960.
- Corpus reformatorum. Edidit C. A. Bretschneider. [Reprint, New York, 1966] 28 vols.
- Corpus scriptorum ecclesiasticorum latinorum. Vindobonae, apud C. Geroldi filium [etc.] 1866- . Various volumes
- Edinburgh University. Library. Index to manuscripts. Boston. 1964. 2 volumes.
- Fetis, François Joseph. Histoire générale de la musique... Paris. 1869-76.
- Fielding, Henry. Complete works... Croscup and Sterling [1902].
- Florence. Kunsthistorisches Institut. Katalog des Kunsthistorischen Instituts in Florenz. Boston, G. K. Hall. 1964. 9 volumes.
- Gelée, Claude, called Claude Lorrain. Liber veritatis... London. [1777]-1819.
- Gerson, Horst. Philips koninck... Berlin. 1936.
- Handbuch der architektur... Darmstadt. 1890-19- . pt. 1-4.

- Hawaii. University. Honolulu. Library. Hawaiian Collection. Dictionary catalog. Boston, G.K. Hall. 1963. 4 volumes.
- Koechlin, Charles Louis Eugène. Traité de l'orchestration. [Paris?]. [1954-59] 4 volumes.
- Konody, Paul George. Uffizi gallery. London and Edinburgh, T. C. and E. C. Jack. 1912.
- Lami, Stanislaus. Dictionnaire des sculpteurs de l'école française. Paris. 1898-1921. 8 volumes.
- Lemoisne, Paul André. Degas et son oeuvre. Paris. [1947-48, c 1946]. 4 volumes.
- Lexikon für theologie und kirche... Freiburg, Herder. 1957-65. 10 volumes.
- Manuscript sources for the history of Irish civilisation. Edited by Richard J. Hayes. Boston. G.K. Hall. 1965. 11 volumes.
- Massinger, Philip. The Dramatic works of Mr. Philip Massinger. 4 volumes.
- Moreau-Nelaton, Étienne. Les Clouet... Paris. 1908.
- Musikwissenschaftliche arbeiten. Kassel, Bärenreiter. 1957. 20 volumes.
- Offner, Richard. A critical and historical corpus of Florentine painting. [New York]. [1930- . 11 volumes.
- Pope, Arthur Upham. A survey of Persian art. 1938-39. 6 volumes.
- Robaut, Alfred. L'Oeuvre de Corot. Paris. 1965. 5 volumes.
- Smyth, James Ferdinand Dalziel. Tour in the United States of America... London. 1784. 2 volumes.
- Timberlake, Henry. The memoirs of Lieut. Henry Timberlake (who accompanied the three Cherokee Indians to England in the year 1762). London. 1765.
- U. S. Dept. of Health, Education and Welfare. Library. Subject catalog of the Department Library. Boston. G.K. Hall. 1965. 20 volumes.
- Vasari, Giorgio. Le vite de' più eccellenti pittori, scultori ed architetti... Sansoni. 1906. 9 volumes.
- Virginia. Calendar of Virginia state papers and other manuscripts... Richmond. 1875-93. 11 volumes.

Volbach, Wolfgang Friedrich. Art byzantin... Paris. [1933].

Zahn, Johannes. Die melodien der deutschen evangelischen kirchenlieder...  
Hildesheim. 1963. 6 volumes.

Zibrt, Cěněk. Bibliografie české historie... V Proze. 1900-12. 5 volumes in 11.

Periodical Titles: (Some of the titles listed below are back issues purchased  
to fill in missing volumes of a set.)

Allgemeine musikalische zeitung... Leipzig. 1798-1882. [Reprint, Amsterdam,  
1964] 13 volumes.

Almanach de Gotha; annuaire généalogique, diplomatique et statistique.  
v. 58-176, 1821-1939.

American journal of psychiatry. v. 1-40.

Annales des télécommunications. v. 1-10, 1946-1956.

Archiv für kulturgeschichte. v. 1, 1903-date.

Archiv für musikwissenschaft. v. 1-20, 1918-1963.

Astronomical Society of the Pacific. Publications. v. 43-65:

BBB; boletim bibliografica brasileiro. v. 1-date, 1952-date.

Beiträge zur rheinischen musikgeschichte. nos. 1-50.

British birds. v. 1-42, 45-46, 1907-1953.

Brownlow's Whig. 1839-1869. (9 microfilm reels).

Cahiers de la quinzaine. Ser. 1-15, 229 volumes in 69.

California Historical Society. Quarterly. v. 1-date, 1922-date.

Chronique d'Egypte. v. 1-30.

Coleccion de documentos ineditos para la historia de Espana. 72 volumes.

Dansk bogfortegnelse. 16 volumes.

Danske magazin. 1, 1745-date.



- Gesellschaft für allere deutsche geschichtskunde. Archiv. v. 6-12.
- Historische studien. nos. 1-376, 1896-date.
- The Humanist. v. 9-19.
- Japanese journal of botany. v. 1-16, 1923-1958.
- Journal of clinical pathology. v. 1-15, 1947-1962.
- Monatshefte für musikgeschichte. v. 1-37, 1869-1905.
- The Month. v. 1-186, 1864-1948.
- Muslim world. 25 volumes.
- New Englander and Yale review. v. 1-56, 1843-1892.
- Phoenix. v. 1-17.
- Plastic and reconstructive surgery. v. 1-32, 1946-date.
- Review of allergy and applied immunology. v. 1-17, 1948-1963.
- The Polar record. v. 1-11, 1931-1963.
- Revue de metaphysique et de morale. 17 volumes.
- Royal historical society. London. Publications. v. 1-62.
- Royal society of London. Catalogue of scientific papers. 9 volumes.
- Science citation index. 1964-
- Times. (London) 1785-1907. Literary supplement. 1902-1918. Educational supplement. 1910-1953. (Microfilm).
- The Twainian. v. 1-24, 1939-1965.
- World petroleum. v. 11-36, 1940-1965.
- Zeitschrift für angewandte physik. v. 1-7, 1948-1955.
- Zeitschrift für hygiene and infektionskrankheiten. v. 132-148, 1952-1959.
- Zeitschrift für kunstgeschichte. v. 12-25, 1949-date.
- Zeitschrift für metallkunde. v. 15-35.

LIBRARY  
THE UNIVERSITY OF TENNESSEE  
KNOXVILLE 37916

BIENNIAL PROGRAM\*  
July 1, 1967 to June 30, 1969

Physical Plant

Branch Libraries

A Science-Technology Library is the most urgent need for the next biennium. Accessibly located where Science Hall now stands, it can serve the scientists and engineers on the Hill to far greater advantage than is presently possible with our three cramped and inadequate branch libraries, Biology, Science, and Engineering. The materials needed by the clientele of these three branches overlap; they should be accessible in one appropriate and modern facility. The students and faculty in these disciplines are handicapped and frustrated by lack of space for seating, studies, seminar rooms, and modern equipment (copying machines, microprint readers and printers, among others), as well as space for the housing of books and printed materials, the most basic of library needs!

The University of Tennessee employs experienced and trained staff for each library; it has through the years purchased expertly selected books for its high-caliber faculty and student body, who are now forced to seek these books in three widely separated library facilities, and often to wait for them to be brought from some distant campus storage space. It is a waste and a hindrance; library quarters for these increasingly important areas of knowledge should serve rather than hamper.

Our cost estimate, based on our construction experience alone, and without assistance from architects or engineers, is \$2,000,000 for a science-technology library to serve growing graduate programs and undergraduate enrollments.

The other branch libraries, Agriculture, Education, Business, and Law, are in quarters that fall far short of meeting space needs for books and readers. We urge that additions approved in the University building program for the next four years be sure to include expansion for the Education, Business, and Law libraries. More space will be available to the Agriculture Library in Morgan Hall when the Plant Sciences building is completed. New shelving, chairs, tables, and staff furniture will be needed, at an estimated cost of \$35,000.

## Main Library

Faculty studies, seminar, work area:--The Library Committee places the highest priority on faculty studies. A minor construction job could provide twenty-five studies, a seminar, and much needed work space for Technical Services. The estimated cost is \$65,000, and there is a possibility that a donor may provide as much as a third of this estimate.

Shelving:--When the new Undergraduate Library building is completed, the UGL area in the Main Library will provide another stack level. More stack area will be released for books by moving federal documents from the third stack to what is now the Reserve Book Room. Costs for equipping these two areas are estimated at \$27,000 for UGL and \$10,000 for RBR.

For the first year of the biennium, to provide emergency shelving which is badly needed, we are asking for \$4,000 for the main stack area and \$3,000 for the present Undergraduate Library to provide additional shelving which is needed in the interim before UGL moves into its new building.

Air conditioning:--Lack of temperature and humidity controls in the old part of the Main Library is becoming critical. Last summer resignations of two capable and long-term library assistants were found to have been motivated by the oppressive atmospheric conditions in their department. Both readers and staff find the public service areas in the old building (Circulation, the card catalog, Reference, the reading lounge, and the Reserve Book Room) to be almost unbearable in the summer. Dr. Spivey said: "In the new biennium we shall do some new constructing and some further air-conditioning, until finally we have completed the renovation and the air-conditioning of our major buildings. The library is among those on the waiting list."

## Books, Periodicals, and Binding

For the first year of the biennium, we ask an increase of \$150,000 over the current \$450,000 to meet requests from the faculty and staff for books and new periodical subscriptions; to begin a buying program for the new Undergraduate Library; and to increase the binding allotment.

For the second year, we request that \$50,000 be added to the above amount:

## Equipment

We estimate we will need \$30,000 each year of the biennium (a total of \$60,000) for miscellaneous equipment: desks, chairs, and typewriters for new staff; counters for reference indexes, Kardex units; card catalog cabinet for the Science Library; shelf list cabinets, book trucks, vacuum cleaners; safety step ladders for stack area; microfilm readers, micro reader-printer, micro-fiche cabinets, etc.

## Operating

Our estimate for operating expenses during the biennium is \$98,800. This increase of around \$10,000 over our expenditures for the past two years is needed to cover expanded services and price increases.

## Staff

For the first year, we will need eleven additional non-academic staff members and one academic staff member, assigned as follows: academic, Reference; non-academic, Acquisitions 3, Circulation 3, and one each for Reference, Processing, Binding, Education, Law.

For the second year, we will need twelve additional non-academic staff members: Undergraduate Library 8, Processing 1, Binding 1, Documents 2.

We ask for \$5,000 to take inventory of the Main Library collection, which has not been done since 1962 and should not be delayed much longer. Three teams of 2 persons each working three months could accomplish a major part of this project. This amount is included in our request for temporary help which also covers pages, book cleaners, turnstile attendants, receiving room clerk, attendants for Xerox machines and microform readers and materials. The allotment for student help, also "temporary," includes an increase in the hourly rate from \$1 to \$1.10 the first year and to \$1.25 the second year. We request 165 additional student hours.

Our total request is for \$1,059,332 for our regular staff and \$250,363 for temporary help, including inventory, for the biennium.

Summary of  
Library Biennial Program  
1967/1969

I. Physical Plant

(Cost estimates are by librarians, not architects and engineers)

Science-Technology Library building . . . . .	\$2,000,000
Faculty studies, seminar, and work space in Main Library . . . . .	65,000
Air conditioning in old portion of Main Library . . . . .	
Shelving for Main stacks (1st year) . . . . .	4,000
Shelving for Main Library--Area vacated by Undergraduate Library. For book shelving . . . . .	27,000
For documents (2nd year) . . . . .	10,000
Equipment and furniture for Agriculture Library . . . . .	35,000
in new quarters in Morgan Hall	
UGL shelving (1st year). . . . .	3,000

II. Library Operation

	<u>1967/68</u>	<u>1968/69</u>
Books, Periodicals, Binding . . . . .	\$600,000	\$650,000
Equipment . . . . .	30,000	30,000
Operating . . . . .	48,000	50,400
Supplies . . . . .	30,000	31,000
Repair . . . . .	2,500	2,500
Travel . . . . .	4,500	4,500
Postage . . . . .	4,000	4,500
Telephone . . . . .	7,000	7,500
Lecture . . . . .	400	400
Salaries . . . . .	514,516	544,816
Academic . . . . .	269,933	269,933
Non-Academic . . . . .	244,583	277,883
Temporary Help . . . . .	120,885	129,478
Students . . . . .	60,085	68,278
Other . . . . .	60,800	61,200
(including \$5,000 for inventory)		

TOTAL

1,313,801

1,404,694